

MINUTES OF THE REGULAR MEETING OF THE
NEWTOWN, BUCKS COUNTY, JOINT MUNICIPAL AUTHORITY

July 16, 2024

The regular monthly meeting of the Newtown, Bucks County, Joint Municipal Authority (NBCJMA) was duly held on July 16, 2024, beginning at 3:00 p.m. at the Authority's office at 15 South Congress Street, Newtown, Bucks County, Pennsylvania. The Pledge of Allegiance was recited prior to the start of the meeting.

ROLL CALL: Present were:

Chairman Christopher Gusty (via zoom), Board Member
Gerald Schenkman, Board Member
Robert Walker, Board Member
Christine Sciarrotta, Board Member
Elen Snyder, Board Member
Mike Menditto, Manager
Warren Gormley, Special Project Manager
Jeff Morehead, Field Superintendent
Theresa Funk from Gannett Fleming, Authority's Engineer
Jessica L. VanderKam, Esquire, Authority's Solicitor

VISITORS SCHEDULED: Paul Logan appeared during the Executive Session.

EXECUTIVE SESSIONS: An executive session was held from 3:05 p.m. to 4:15p.m. to discuss a land acquisition, a legal issue, and a personnel matter. A second executive session was held from 5:35p.m. to 5:45p.m. to discuss land acquisition.

MOTION: The June 11, 2024 Minutes were reviewed. Upon motion made by Ms. Sciarrotta, and seconded by Mr. Walker, with Ms. Snyder abstaining, the June 11, 2024 Minutes were approved.

MOTION: An Expenditures Register and accounts payable, which is attached hereto, made a part hereof and marked Exhibit "A" was distributed and reviewed by Mr.

Menditto. Upon motion made by Ms. Sciarrotta, seconded by Mr. Walker, and carried, all members present voted aye to approve payment of bills.

Mr. Menditto reviewed the list of receipts from June 2024.

MOTION: Upon motion made by Mr. Walker, and seconded by Ms. Sciarrotta, and carried, all members present voting aye, the transfer of \$414,717.75 from the trust account to the operating account was approved.

Delinquent accounts were presented to the Board by Mr. Menditto.

PUBLIC COMMENT: None.

ENGINEER'S REPORT: Ms. Funk presented the Engineer's Report and answered all questions to the satisfaction of the Board. The Engineer's Report is attached hereto, made a part hereof and marked Exhibit "B."

SOLICITOR'S REPORT: Ms. VanderKam presented the Solicitor's Report and answered all questions to the satisfaction of the Board. The Solicitor's Report is attached hereto, made a part hereof and marked Exhibit "C."

MANAGER'S REPORT: Mr. Menditto presented the Manager's Report and answered all questions to the satisfaction of the Board. The Manager's Report is attached hereto, made a part hereof and marked Exhibit "D."

FIELD REPORT: Mr. Moorhead presented the Field Report and answered all questions to the satisfaction of the Board. The Field Report is attached hereto as Exhibit "E."

SPECIAL PROJECTS REPORT: Ms. Funk presented the Special Projects Report and answered all questions to the satisfaction of the Board. The Special Projects Report is attached hereto, made a part hereof and marked Exhibit "F."

OLD BUSINESS:

MOTION: Ms. Funk presented an update on what a Wastewater Treatment Plant 30% design phase would entail. Upon motion by Mr. Walker and seconded by Ms. Sciarrotta, all members present voting aye, the Board provided approval to Gannett Fleming to start the WWTP 30% design phase, with the costs not to exceed \$5,000-\$10,000.

MOTION: Upon motion by Ms. Snyder and seconded by Ms. Sciarrotta, all members present voting aye, the Board approved signing the Deed of Dedication for RSJZ Philly, 1780 Silver Lake Road.

MOTION: Upon motion by Ms. Sciarrotta and seconded by Mr. Walker, all members present voting aye, the Board approved signatures for the final \$22,101.95 payment for the Merion Drive trunk line replacement.


NEW BUSINESS:

MOTION: Mr. Walker presented the 2024/2025 Budget, noting the impact of the Wastewater Treatment Plant project on the budget. Mr. William Davis, of Gilbert Wilson & Hunter, was present to answer questions. Upon motion by Ms. Snyder and seconded by Mr. Schenkman, after considerable discussion, all members present voted aye, and the Board approved the 2024/2025 Budget effective August 1, 2024.

The Board tabled the motion to make an offer on Parcel ID# 29-010-420.001 (Silver Lake Road) after discussion in Executive Session, *see supra*.

FINANCIAL STATEMENT: Mr. Menditto went over the financial statement. This is the eleventh month of our 2023-2024 budget. Rentals are at 91%, total revenue is at 92%, total salaries are at 82%, operating expenses are at 99% and utilities are at 78%. Month-to-date net result from operations is -\$25,489.56. Year-to-date net result is \$714,196.58.

The regular meeting adjourned at 5:45p.m.



Robert Walker, Secretary/Treasurer